



# ALL SAINTS

## CATHOLIC COLLEGE

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## Admissions Arrangements 2023-24

Approved by: Board of Governors

Date: 14<sup>th</sup> December 21

Last reviewed on: July 2021

Next review due by: December 2022

All Saints Catholic College was founded by the Catholic Church to provide education for children of Catholic families. At a Catholic school, Catholic doctrine and practice permeate every aspect of the school's activity. It is essential that the Catholic character of the school's education be fully supported by all families in the school. All applicants are therefore expected to give their full, unreserved and positive support for the aims and ethos of the school.

The Board of Governors has sole responsibility for admissions to this school and intends to admit 150 children to Year 7 in September 2023. The deadline for applications is 31<sup>st</sup> October 2022. In the past six years the school has offered places to children in each category.

### **Oversubscription Criteria:**

When the number of applicants exceeds the admission number, offers of places are made using the following criteria in order of priority:

1. Catholic "looked after" children and Catholic children who have been adopted (or made subject to child arrangement orders or special guardianship orders) immediately after having been looked after. This includes adopted Catholic children who were previously in state care abroad (Catholic IAPLAC);
2. Baptised Catholic children with a "sibling" at the school at the time of admission;
3. Baptised Catholic children;
4. Other "looked after" children and children who have been adopted (or made subject to child arrangement orders or special guardianship orders) immediately after having been looked after. This includes adopted children who were previously in state care abroad (IAPLAC);
5. Other Children with a "sibling" at the school at the time of admission;
6. Catechumens and baptised children of Eastern/Orthodox Churches where the application is supported by either a certificate of baptism or a letter from their priest confirming membership of their faith community;
7. Children from other Christian denominations where the application is supported by either a certificate of baptism or a letter from their minister of religion confirming membership of their faith community;
8. Children of other faiths where the application is supported by a letter from their minister of religion confirming membership of their faith community;
9. Any other applicant.

Should there be an oversubscription of applicants within any of the above categories, the governors will first allocate places to children on roll of the listed local "feeder" primary schools:

Ark Brunel, Avondale Park, Barlby, Bevington, Colville, Oratory and Our Lady of Victories, Our Lady of Dolours, Oxford Gardens, St Charles, St Francis of Assisi, St Joseph's, St Mary's Catholic, St Mary of the Angels, St Thomas CE and Thomas Jones School

### **Tie-break for all categories**

Distance will be measured from the main entrance of the school to the front door of the applicant's dwelling using the local authority's geographical measuring system. *In the case of a number of addresses in a block with the same geographical reference, priority will be determined by random allocation.*

The Board of Governors does not give priority under its admission criteria for twins, triplets or other multiple applications from one family for the same year group. However, if one child is offered a place and there are insufficient places available for the others, the Board of Governors will agree to exceed the published admission number and admit the additional children.

For admission into Year 7 in September 2021, the school received 496 applications for 150 places.

### **Application Procedure:**

All parents must list the school on their local authority's common application form (CAF). The recommended route is the Pan-London eAdmissions website, although paper forms are also available. The deadline for submission is 31<sup>st</sup> October 2022. In addition, applicants should complete the **ALL SAINTS CATHOLIC COLLEGE Supplementary Information Form (SIF)** which is supplied in the application pack, and available on the school website. The SIF should be completed and returned to the school by the 31<sup>st</sup> October 2022. If you do not submit both the CAF and the SIF by the closing date, the Board of Governors may be unable to consider your application fully against the oversubscription criteria. Late applications will be considered after the initial allocation process has been completed.

Applicants wishing to be considered under criterion 2, 3 or 4 should also provide the School with a copy of the child's baptismal certificate. If the certificate is not available, applicants should indicate in writing the reasons for this being the case.

If your application has been successful, the local authority will make you an offer of a place on behalf of the Board of Governors on 1<sup>st</sup> March 2023. Information concerning the Appeals Procedure will be made available to those who are unsuccessful in obtaining a place. The school maintains a waiting list, ranked according to the published criteria, and places will be offered as and when vacancies occur. The waiting list will remain open for twelve months following the normal date of admission.

### **Pupils with an Education, Health and Care Plan**

Children with a finalised EHCP naming All Saints Catholic College will be admitted to the school.

### **Change of details**

If any of the details on your form change between the date of application and the receipt of the letter of offer or refusal, you **must** inform the School immediately and the Council's School Admissions Team (020 7745 6432). If misleading information is given or allowed to remain on the form, governors reserve the right to withdraw the place, even if the child has already started at the School.

### **Fair Access**

The school is committed to taking its fair share of children who are vulnerable and/or hard to place, as set out in locally agreed protocols. Accordingly, outside the normal admissions round the Board of Governors is empowered to give absolute priority to a child where admission is requested under any local protocol that has been agreed by both the Diocese and the Board of Governors for the current school year. The Board of Governors has this power even when admitting the child would mean exceeding the published admission number.

## **In Year Admissions**

Applications for in-year admissions are made directly to the school and if there is no waiting list, a child will be admitted. If more applications are received than there are places available, then applications will be ranked by the Board of Governors in accordance with the oversubscription criteria with the exception of primary feeder schools which do not confer priority in in-year applications. The following modifications will also apply: Catholic children without an offer of a school place elsewhere are given priority immediately after Catholic 'looked-after' children similarly, other children without an offer of a school place are given priority immediately after other 'looked-after' children. If a place cannot be offered at this time, then you may ask us for the reasons and you will be informed of your right of appeal. You will be offered the opportunity of being placed on a waiting list. This waiting list will be maintained by the Board of Governors in the order of the oversubscription criteria as modified above and not in the order in which the applications are received. Names are removed from the list at the end of each academic year. When a place becomes available the Board of Governors will re-rank the list and make an offer.

## **Applications outside the normal chronological age group**

The School is prepared to consider applications outside the normal age group, both at secondary transfer and for in-year admissions. Each case will be considered on its merits and the decision will be made by the Admissions Committee.

In the event of over-subscription, the criteria and priorities listed in this Policy will apply.

## **Interpretation of terms used in the Admissions Policy and Oversubscription Criteria**

<b>Candidates</b>	The child on whose behalf an application is being made.
<b>Applicants</b>	The parents and/or legal guardians submitting an application for a place on behalf of a child, or a young person of 16 years or over submitting their own application.
<b>Catholic</b>	A person who is a member of a Church in full communion with the See of Rome, including Eastern Catholic Churches. For the purposes of this Policy it also includes a "looked after" child who is in the process of adoption by a "Catholic family". This will normally be evidenced by a certificate of baptism in a Catholic Church.
<b>Catechumens</b>	A member of the catechumenate of a Catholic Church. This will normally be evidenced by a Certificate of Reception into the order of catechumens.
<b>Looked after child</b>	Children in the care of the Local Authority or provided with accommodation by them e.g. children with foster parents (see section 22 of The Children Act 1989)
<b>Internationally Adopted Previously Looked After Children</b>	Adopted children who were previously in state care abroad.

<b>Siblings</b>	A brother/sister, to include step-brother/step-sister, half-brother/half-sister or adopted brother/sister, who live at the same dwelling as the child. A sibling relationship does not apply when the older children will leave the School before the younger one would start.
<b>Family</b>	Those individuals who live at the residential address of the parents and/or legal guardians who are submitting an application for a place on behalf of a child.
<b>Residential Address</b>	Residence is defined as where the child lives for more than 50% of the school week
<b>Adopted</b>	An adopted child is a child whose parent/carer can provide evidence of adoption. The adopted child must have been considered as 'looked after', <b>immediately</b> prior to being adopted and in accordance with UK law (children's Act 2002).
<b>Child Arrangement Order</b>	A child arrangement order is an order under the terms of the Children's Act 1989 s.8 which defines it as an order settling the arrangements to be made as to the person with whom the child is to live.
<b>Special Guardianship Order</b>	A special guardianship order is an order under the terms of the Children's Act 1989 s.14A which defines it as an order appointing one or more individuals to be a child's special guardian(s).